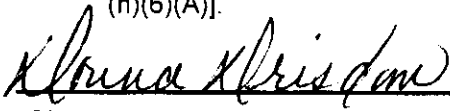


## KATHLEEN SENIOR HIGH SCHOOL Title I, Part A Parental Involvement Plan

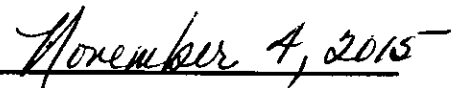
I, Donna Drisdorn, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee



Date Signed

### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** District and School-based Title I Parent Involvement Programs in Polk County will strive to build relationships to create real family engagement for every child, every family, every teacher, every day.

The Kathleen High School community will create a safe, supportive and caring school environment to engage students in cooperative learning with relevance in curriculum and technology to reach their maximum potential with the understanding that Knowledge plus Hardwork equals Success. The Title I program will strive to increase parent involvement through activities to build capacity and through ongoing communications.

## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** At Kathleen Senior High School, parental involvement is a top priority. We value parents and want them to be highly involved at the school. Kathleen Senior High School invites and encourages parents/guardians to be active members of the School Advisory Council (SAC). At the SAC meeting, the Title I staff will disseminate to parents for review the district-wide parental involvement policy, the school's parental involvement policy and the school-parent compact. The results of the School Parent Survey will be discussed and strategies to improve weak areas implemented. In addition, Kathleen Senior will involve parents in an Annual Meeting on October 27, 2015 where the budget, the School Improvement Plan and Parent Involvement Plan will be discussed and modified based on their input. Parents will receive information regarding the Parent/Student compact on the school web page. Parent web letters will communicate information in a timely way. A minimum of 1% of the budget will be spent on entire school mailings, food and materials for parent academic information meetings, parent communications and selected activities as determined by the SAC team members. We will meet with on a regular basis to discuss parental involvement ideas and Title 1 programs.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Annual Meeting	Title I will hold their Annual Meeting on October 27, 2015 and notify parents of school communications, volunteer opportunities, ways to get involved, academic information, SAC involvement and review the Parent-School Compact.
2	SAC Meeting	Provide opportunity to make revisions to School Improvement Plan and Title I budget by providing input and proposing expenses. Parents will be empowered as stakeholders and parent involvement programs and activities will be discussed.
3	Parent Portal Training	Title I Parent Involvement staff will provide training to parents on programs to access student records and distribute information on assisting students with learning at home.
4	Extended Learning Program	The ELP Program will work with the Title I program to offer afterschool tutoring opportunities for students. Title I will provide postage and testing information to parents as well as materials for the classes.
5	School Improvement Plan	Ongoing parent meetings to review and write the School Improvement Plan and to modify it as data is discussed.
6	Title 1 Part C	Title 1 Part C will provide migrant ESOL support and tutoring opportunities. It will also be used to provide monitoring for attendance and provide interventions. Support/Translation Services will be provided for school meetings for parents who need them.

7	Title II	Under Title II we will provide additional staff development opportunities in Reading, Writing, and effective instructional techniques.
8	Parent Meetings	Several parent meetings will be held throughout the year at flexible times in order to reach parents and teach them ways to assist their children at home in regards to academic achievement, graduation criteria, scholarship information, curriculum, as well as best practices for parents.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Schedule Annual Meeting	Principal	September 2015	School Calendar
2	Develop Flyer for students	Title I Facilitator	October 5	Flyer
3	ListServe Message	APC	October 13	email of message
4	Parent Contact Sheet	Title I Facilitator	September 13	Copy of sheet
5	Agenda	Title I Facilitator	September 13	Agenda
6	Develop sign in Sheets	Title I Facilitator	September 13	Sign in Sheets/Summary
7	Minutes	Title I Facilitator	October 27	Copy of Results
8	Explain the Title I Power point, Compact and Parent Involvement summary to all attending families.	Title I Team	October 27 at 6:30pm and October 28 at 10:00am	copies of materials including the power point, PIP and other resources that were distributed.

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Kathleen Senior High School will schedule meetings at various times both morning(10:00am) and evening(6:00PM) hours to better accommodate parents and guardians. Teachers will hold conferences either during their planning time or after school. School web letters will keep parents up to date about upcoming meetings. Parent meetings will provide literacy training and academic information. Childcare and translators will be provided if needed.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on

how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request (Section 1118(e)(14)).

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Literacy Night/ESA Night	Title 1 Facilitator	Literacy Strategies	Spring 2016	Agenda, Resources, Evaluation
2	Curriculum/Grade Level Parent Breakfast	Title 1 Facilitator and Academic Team	Increase Achievement	Fall-Winter 2015	Agenda, Sign In, Eval
3	Weekly Web newsletter	APC2	Increase Involvement	August - June	Newsletter
4	Graduation Requirements, Scholarship, College Admissions Workshop	Graduation Coach	Increase Involvement	Winter 2016	Agenda, Sign In, Eval
5	Parent Portal Assistance	Title 1 Facilitator	Increase Involvement	August 2015- June 2016	Parent Emails
6	Parent Workshops i.e. Time Management, Financial Literacy	Title 1	Increase Involvement	Winter 2016	Agenda, Sign in, Eval

### Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Involvement	Title 1 Team	Increase Achievement	August 2015	Observation, Agenda, Sign In
2	Understanding Data	Academic Team	Increase Achievement all grades	September 2015	Observation, Teacher products
3	Writing Across the Curriculum	District Literacy Coach	Raise Critical Thinking and Writing Skills	October 2015	Observation, Write Score, Agenda, Sign in
4	Technology in the Classroom	Technology Coach	Increase Achievement	Winter 2016	Observation, Agenda, Sign in
5	New Standards and Expectations	District Trainings	Increase Achievement	Fall 2015	Observation, Agenda, Sign in
6	Literacy Strategies	Academic Team	Increase Achievement	Fall-Winter 2015	Observation, Agenda, Sign in

### Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Kathleen Senior High School will provide the District and School Information by posting on the school web page and by sending it in the mail, web letters, using Connect Ed phone and school marquee. Translators and child care will be available at all parent meetings when requested. The Assistant Principal will send weekly web newsletters to inform parents of this service and other important academic school events.

Parent survey results will be compared with previous year to determine effectiveness of activities.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Kathleen Senior High School will provide information about Title I programs in a timely manner, using various methods of communication (web letters, website, meetings, and phone calls). Information about Title I programs, academic standards, assessments and resources will be shared with parents during the Title I Annual Meeting, parent conferences, and other school activities such as Orientation and Registration. The Title I Facilitator and Academic Team will be the contact persons for the Parent Portal, an online way for parents to view student academics, attendance and discipline. FSA and other measurements will be shared through the school newsletter and the school website. Parents will be made aware of tutoring opportunities through web letters and flyers. The Title One Parent Contact will be an active member of the Academic Team and the School Advisory Council.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Kathleen Senior High School will provide full opportunities for parent involvement activities through communicating opportunities in English, Spanish, and Haitian Creole. This information will also be available in the Parent Involvement Notebook located in the main office. Translators will be available when needed at parent meetings. An ESOL teacher or paraprofessional will be provided with information to share with students and parents regarding parent involvement activities.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline

1	Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and	SAC meetings	Title 1 Facilitator	Increase Achievement	September 2015-June 2016
2	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Literacy/FSA Night	Title 1 Facilitator and Academic Team	Increase Achievement	February 2016
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Flexible Meeting Times-Afternoon and Evening Events	Title 1 Facilitator and Title 1 Team	Increase Parental Involvement	September 2015-June 2016
4	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Title 1 Team Review, Discussion and Implementation of Best Practices	Title 1 Facilitator and Team	Increase Parental Involvement	October 2015
5	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Mentoring Training	District Training	Increase Parental and Community Involvement	Ongoing 2015

### **Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

### **Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

### **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly

develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Workshops and Training to help parents assist their students at home	2	100	Increase student achievement
2	Meetings for parents to give input-SAC, Annual Meeting, Parent Involvement Meetings	8	200	Increase parent involvement in order to increase achievement
3	Parent Invitations for Honor Roll Celebration	1	5	Increase student achievement

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Communications Session	1	120	Increase parent involvement in order to increase student achievement

### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation(economically disadvantaged)	Offer meetings at flexible times
2	Language(limited English proficiency)	Provide translators when needed
3	Feeling of uneasiness about school visit	Discuss with parents ideas and strategies that will welcome parents and encourage involvement
4	Lack of time	Flexible meeting times for activities

### Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)