Logging into Office 365 Webmail (after Email Migration)

1) Starting from the School Board of Polk County website- http://www.polk-fl.net/, click on the Webmail access link located at the bottom of the page, (Then go to Step 2).

OR

Go directly to outlook.office365.com by typing into the address bar and hit enter. (Then go to Step 4)

2) Login Outlook Web App using your full POLK-FL Network email address and password.
3) Next you will need to **click** on the Link that appears after login.

![Outlook Web App](http://outlook.com/owa/pcsbo/nowebapp)

4) Next you will login **again** to Office 365 Webmail using your full POLK-FL Network email address **ONLY**, *(No Password Needed)*. When you tab down you will then be ‘redirected’ shown in next step.
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5) While ‘Redirecting’, you will login again to fss.polk-fl.net using your full POLK-FL Network email address and password to complete your webmail Office 365 access.

6) This will bring you into the new Office 365 webmail screen.